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Summary Sheet

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* Required before final submission

Organization Information

* Legal Name of Organization

As noted on IRS Determination Letter

* DBA

If no DBA (doing business as), re-enter Legal Name

Also (or Formerly) Known As

Acronym or Commonly Referred To name; Previously Known As name (if applicable)

* Mailing Address

* Mailing City

* Mailing State

* Mailing Zip Code

Physical Address

Physical City

Physical State

Physical Zip Code

* County of Physical Location

Select the county corresponding to your organization's physical location

* Phone

Format: 999-999-9999

Fax

Format: 999-999-9999

* EIN

Employer Identification Number, sometimes referred to as a Federal Identification Number

Web Address

* Organization Email

* Year Founded

* Mission Statement

* Number Full-Time Employees

* Number of Part-Time Employees

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Tax Exempt Status

* Organization Type 

<Select One> 

* Tax Exempt Status 

- 501(c)(3)
- Other than 501(c)(3)
- Using a fiscal agent/fiscal sponsor

Name of fiscal agent/sponsor
(if applicable)

Other than 501(c)(3) description

Examples include municipalities, counties, schools, special tax-exempt districts, other governmental entities, and religious organizations

Financial Information

* Organization's Fiscal Year Ending for Current Budget


* Organization's Total Income

Budget number should match the numbers present in budget attachments

* Organization's Total Expenses

Name of CEO or Executive Director


* Prefix

<Select One> 

* First Name

* Last Name

Suffix

<None> 

* Title

Office Phone

Format: 999-999-9999

Extension

* E-mail

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Application Contact

Same as CEO or Executive Director

* Prefix

* First Name

* Last Name

Suffix

* Title

Office Phone

Extension

Format: 999-999-9999

* E-mail

Grant Request Information

* Type of Support Requested

- Capital Request
- General Operating Support
- Program or Project Support
- Scholarships
- Other

* Name of Program or Project

Type "General Operating Request" for a brief statement describing your program or project

* Describe what the grant will be used for:

* Amount of Request

The amount you are requesting from the Anschutz Family Foundation

* Geographical Area(s) Served

List the geographical area(s) that will be served specific to this proposal (e.g. "Colorado Statewide" or individual counties)

* Program Area

Select the program area that best matches the purpose of this proposal

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Program or Project Total Budget

For program or project requests only

Date From

Program or Project Budget

Date To

Program or Project Budget

Program or Project Income

Program or Project Expenses

Save & Finish Later

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Narrative & Attachments

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Instructions

Please see the Colorado Common Grant Application User's Guide for further instructions.

If you currently have any of the attachments below combined in a single file (e.g. your in-kind summary is in the same document as your anti-discrimination statement) simply upload the same file for each required attachment. It is not necessary to separate each attachment into separate files.

To Upload Attachments:

1. Click on the button marked "Browse" to search your computer files for the item you wish to attach.
2. Once you have located the file on your computer, double click on the file with your mouse, and the file name will appear in the box below.
3. Click on the button marked "Upload" to attach your file to the application.
4. Repeat steps 1-3 for each document you are attaching.

Attachments

Cover Letter

Upload

* Narrative

Page Limit: 4-pages for general operating requests; 5-pages for program or project requests

Upload

* Organization Budget

Organization's operating budget for the current fiscal year. If available, also include the budget for the upcoming fiscal year.

Upload

Program or Project Budget

Required for program or project requests

Upload

* Current (Year-to-Date) Balance Sheet

Also referred to as Statement of Financial Position.

Upload

* Current (Year-to-Date) Income and Expense Statement

Also referred to as an Income and Expense Statement.

Upload

* Year-End Balance Sheet

Balance Sheet for the most recently completed fiscal year.

Upload

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* Year-End Income and Expense Statement

Income and Expense Statement for the most recently completed fiscal year.

Browse...

Upload

Audit

Most recent audit or financial review, if applicable.

Browse...

Upload

* Sources of Income Table

(See the template on the "Apply" page of our website)

For the organization as a whole, based on the most recently completed fiscal year.

Browse...

Upload

* Major Contributors with Amounts

Include the previous two fiscal years, separated by year. Do not include names of individual donors.

Browse...

Upload

* In-Kind Contributions

Browse...

Upload

* Board of Directors List

Include position(s) on the board, occupation and name of employer and/or affiliation, city, county, residence; and term end date for each board member.

Browse...

Upload

* Tax Exemption Letter

Must be dated within the last 5 years

Browse...

Upload

* Anti-Discrimination Statement

Browse...

Upload

* Key Staff Names and Qualifications

Include length of service with the organization. Do not include job descriptions or resumes.

Browse...

Upload

Annual Report

Do **NOT** include Common Grant Report from prior funding in this section.

Browse...

Upload

Evaluation Results

Browse...

Upload

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Fiscal Sponsor Attachments

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Fiscal Sponsor/Agent Attachments - For Organizations Under the Umbrella of a Fiscal Sponsor or Using a Fiscal Agent

Fiscal Agent\Sponsor MOU

Browse...

Upload

Fiscal Agent\Sponsor Organization Budget

Browse...

Upload

Fiscal Agent\Sponsor Current Statement of Financial Position

Browse...

Upload

Fiscal Agent\Sponsor Current Statement of Activities

Browse...

Upload

Fiscal Agent\Sponsor Year-End Statement of Financial Position

Browse...

Upload

Fiscal Agent\Sponsor Year-End Statement of Activities

Browse...

Upload

Fiscal Agent\Sponsor Audit

Browse...

Upload

Fiscal Agent\Sponsor Tax Exemption Letter

Browse...

Upload

Fiscal Agent\Sponsor Board of Directors List

Browse...

Upload

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Certification

* Do you certify that the information contained in this application is true and correct to the best of your knowledge and that you are authorized to submit a grant request on behalf of the organization?

Yes

[Save & Finish Later](#)

[Review & Submit](#)

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